

# GAME SHOW EVENT



Identify Activity <i>Funtime Kids Parties Childrens Game Show Event</i>		Location <i>Indoors. Hall, event space or home</i>		Who May Be At Risk <i>Participants (children and adults), Supervising Adults, Funtime Staff</i>		
Tasks	Hazards	Risks	Risk Rating			Existing Control Measures
			Likelihood	Impact	Risk Assessment	
<i>Staff transporting, setting-up, cleaning, and removing equipment</i>	<i>Moving and placing heavy, and bulky equipment</i>	<i>Trip hazards, children underfoot, unsafe logistics</i>	<i>Possible</i>	<i>Minor</i>	<i>Medium</i>	<i>Supervising Adults to keep children away from the setup area.  Staff to use safe practices while moving and placing equipment.  Staff to use the safest possible locations for equipment, obstacles and storage.</i>
<i>Sound Table up in relation to electrical power outlet</i>	<i>Distance  High foot traffic  Uncontrolled children walking between staff, equipment and power outlet.</i>	<i>Trip hazard  Trip hazard and damage to cable  Trip hazard and damage to cable</i>	<i>Possible</i>	<i>Minor</i>	<i>Medium</i>	<i>The Event Contact person is to ensure there is a safe and nearby power outlet able to be used for the event.  Supervising Adults are to ensure that children do not run or play unsupervised or uncontrolled around the event equipment.  Staff is to express any concerns about safety to the Event Contact and Supervising Adults. Staff is to seek out the safest path for the cabling, and use measures (such as careful placement and tape) to make trip hazards as unlikely as possible. Staff</i>

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						is to remind children NOT to run around the equipment.
Water and Liquids	Water  Silly String	Electrical Hazards & Device Damage  Slipping hazard  Allergic reactions	Rare	Major	Medium	Supervising Adults and Staff are to ensure that these events are away from all possible electrical equipment and devices. Children are NOT to be carrying devices that may be affected.  Supervising Adults are to keep control of children to ensure they do not run about and slip on the ground. Children must follow the instructions given by the Staff.  Event Contact and Supervising Adults have the responsibility of assessing and excluding the participants who might have allergies that could be affected by items used during a particular event.
Game Equipment	Tongs, toy bats, toy tanks, toy fish  Buckets, bowls, and obstacles  Paper items, such as tissue paper	Trip Hazards  Allergic reaction	Likely	Minor	Medium	Supervising Adults are to ensure that children do not run or play unsupervised or uncontrolled around equipment and the play area.  Staff is to express any concerns about safety to the Event Contact and Supervising Adults. Staff is to seek out the safest path for cables and obstacles, and use measures (such as duct tape, and clearing away refuse)

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	<i>Latex items, such as balloons and safety matting</i>					<p><i>to make trip and bump hazards as unlikely as possible.</i></p> <p><i>Supervising Adults have the responsibility of assessing and excluding the participants who might have an adverse allergic reaction to each of the events.</i></p>
<i>Physical play</i>	<p><i>Dangerous gameplay</i></p> <p><i>Response to physical play</i></p>	<p><i>Events such as choking, and misuse of equipment</i></p> <p><i>Adverse response to physical play</i></p>	<p><i>Rare</i></p> <p><i>Rare</i></p>	<p><i>Minor</i></p> <p><i>Insignificant</i></p>	<p><i>Low</i></p> <p><i>Low</i></p>	<p><i>Staff are to use Participating Adults for more dangerous tasks and gameplay.</i></p> <p><i>Funtime Kids Parties has set age recommendations based on typical behavioural development.</i></p> <p><i>The Supervising Adults have the responsibility of assessing and excluding the participants who might have an adverse reaction to physical play of the event.</i></p>
<i>Play Area</i>	<i>Floor surface, furniture, and obstacles</i>	<p><i>Trip hazard</i></p> <p><i>Bump hazard</i></p> <p><i>Fall hazard</i></p> <p><i>Slip hazard</i></p>	<i>Possible</i>	<i>Major</i>	<i>High</i>	<p><i>Event Contact is to work with Funtime Kids Parties to ascertain suitable areas for the event prior to the day of the event.</i></p> <p><i>Staff to ensure that the location of the play areas within the event location is optimal - including avoiding high traffic areas, uneven</i></p>

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						<i>floors, furniture, décor, and floor surfaces.</i>
Who Conducted the Risk Assessment?						
Completed by: <i>Soozie Brown, Funtime Kids Parties Event Manager</i>			Signature: <i>Soozie</i>		Date: <i>22 September 2015</i>	

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## RISK RATING MATRIX

		Impact				
		Insignificant	Minor	Moderate	Major	Severe
Likelihood	Almost Certain	Medium	High	High	Very High	Very High
	Likely	Medium	Medium	High	High	Very High
	Possible	Low	Medium	High	High	Very High
	Unlikely	Low	Low	Medium	Medium	High
	Rare	Low	Low	Medium	Medium	Medium

Likelihood	Almost Certain	Is expected to occur in most circumstances
	Likely	Will probably occur in most circumstances
	Possible	Could occur at some time
	Unlikely	Not likely to occur in normal circumstances
	Rare	May occur only in exceptional circumstances

Impact	Insignificant	Injuries not requiring first aid
	Minor	First aid required
	Moderate	Medical treatment required
	Major	Hospital admission required
	Severe	Death or permanent disability to one of more persons

*Risk Assessment*

*SCHOOL, VACATION CARE, ORGANISATION EVENT*

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