

Lil Olympics EVENT



Identify Activity <i>Funtime Kids Parties Childrens Lil Olympics Event</i>		Location <i>Outdoors. Backyard, public park, sports park, playground</i>		Who May Be At Risk <i>Participants (children), Supervising Adults, Funtime Staff, Passers-By</i>		
Tasks	Hazards	Risks	Risk Rating			Existing Control Measures
			Likelihood	Impact	Risk Assessment	
<i>Staff transporting, setting-up, cleaning, and removing equipment</i>	<i>Moving and placing heavy, and bulky equipment</i>	<i>Trip hazards, children underfoot, unsafe logistics</i>	<i>Possible</i>	<i>Minor</i>	<i>Medium</i>	<i>Supervising Adults to keep children away from the setup area. Staff to use safe practices while moving and placing equipment. Staff to use the safest possible locations for equipment, obstacles and storage.</i>
<i>Equipment set up in relation to water tap</i>	<i>Distance High foot traffic Uncontrolled children and passers-by walking between staff, equipment and water tap.</i>	<i>Trip hazard Trip hazard and damage to hose Trip hazard and damage to hose</i>	<i>Possible</i>	<i>Minor</i>	<i>Medium</i>	<i>The Event Contact person is to ensure there is a safe and nearby tap able to be used for the event. Supervising Adults are to ensure that children do not run or play unsupervised or uncontrolled around the event equipment. Staff is to express any concerns about safety to the Event Contact and Supervising Adults. Staff is to seek out the safest path for the water hose, and use measures (such as careful placement) to make trip hazards as unlikely as possible. Staff is to remind children NOT to run around the equipment.</i>

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Water and Liquids	Water	Electrical Hazards & Device Damage Slipping hazard Allergic reactions	Rare	Major	Medium	Supervising Adults and Staff are to ensure that these events are away from all possible electrical equipment and devices. Children are NOT to be carrying devices that may be affected. Supervising Adults are to keep control of children to ensure they do not run about and slip on the ground. Children must follow the instructions given by the Staff.
Equipment	Plastic items, such as hoops, scoops, buckets, helmets Latex items, such as balloons and safety matting	Trip Hazards Allergic reaction	Likely	Minor	Medium	Supervising Adults are to ensure that children do not run or play unsupervised or uncontrolled around equipment and the play area. Staff is to express any concerns about safety to the Event Contact and Supervising Adults. Staff is to seek out the safest path for hoses and obstacles, and use measures (such as duct tape) to make trip and bump hazards as unlikely as possible. Supervising Adults have the responsibility of assessing and excluding the participants who might have an adverse allergic reaction to each of the events.
Physical play	Response to physical play	Adverse response to physical play	Rare	Insignificant	Low	Funtime Kids Parties has set age recommendations based on typical behavioural development.

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						<i>The Supervising Adults have the responsibility of assessing and excluding the participants who might have an adverse reaction to physical play of the event.</i>
<i>Play Area</i>	<i>Passers-by, dogs, non-participant children nearby</i> <i>Trees, ground surface, terracing, park furniture, permanent sports equipment</i>	<i>Play interruption</i> <i>Trip hazard</i> <i>Bump hazard</i> <i>Fall hazard</i> <i>Slip hazard</i>	<i>Possible</i>	<i>Major</i>	<i>High</i>	<i>Supervising Adults and Staff are to watch out for possible play interruptions, such as dogs, and non-participant children, and assist in their safe passage around or through the play area as appropriate.</i> <i>Event Contact is to work with Funtime Kids Parties to ascertain suitable areas for the entire SLIME event prior to the day of the event.</i> <i>Staff to ensure that the location of the play areas within the park/playarea/etc. is optimal - including avoiding busy areas of the park, avoiding off-leash areas, location of park furniture, play structures and sports equipment - and ensuring suitable ground coverage and landscaping.</i>

Who Conducted the Risk Assessment?

Completed by: *Soozie Brown, Funtime Kids Parties Event Manager*

Signature:

Soozie

Date: *13/10/17*

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RISK RATING MATRIX

		Impact				
		Insignificant	Minor	Moderate	Major	Severe
Likelihood	Almost Certain	Medium	High	High	Very High	Very High
	Likely	Medium	Medium	High	High	Very High
	Possible	Low	Medium	High	High	Very High
	Unlikely	Low	Low	Medium	Medium	High
	Rare	Low	Low	Medium	Medium	Medium

Likelihood	Almost Certain	Is expected to occur in most circumstances
	Likely	Will probably occur in most circumstances
	Possible	Could occur at some time
	Unlikely	Not likely to occur in normal circumstances
	Rare	May occur only in exceptional circumstances

Impact	Insignificant	Injuries not requiring first aid
	Minor	First aid required
	Moderate	Medical treatment required
	Major	Hospital admission required
	Severe	Death or permanent disability to one of more persons